

## MINUTES

### DODGE COUNTY LIBRARY PLANNING COMMITTEE

November 1, 2016

1. Call to order & Roll Call: The meeting was called to order by Committee Chair Alex Harvancik at 1:00 p.m. Present were, Tracy Scheffler, Alixe Bielot, and Mike Gelhausen. Absent: MaryAnn Miller. Others, County Administrator Jim Mielke, Dodge County Supervisor Jeff Caine, Constance Schuett (Juneau Public Library) and Amy Birtell, Eastern Shores Library System Director.
2. Public Comment: None
3. Election of Officers: Motion by Gelhausen, 2<sup>nd</sup> by Scheffler to nominate the existing Committee officers (Chair – Alex Harvancik; Vice – Chair Bielot and defacto recording secretary Mielke) for 2017. Motion carried.
4. Consideration of Minutes: August 30, 2016: Motion by Gelhausen,, 2<sup>nd</sup> by Bielot to approve the August 30, 2016 minutes as presented. Motion carried.
5. Discussion: Cross County Library Borrowing: Committee Chair Harvancik provided an overview and recent history related to issues related to Cross County library borrowing.

She noted a concern is the discrepancy between smaller and larger libraries regarding either being a net lender or lender recipient. She noted that many of the smaller libraries are able to purchase a single copy of a popular title and with the existing shared lending policy, that single copy may circulate among other member libraries based on hold request which prevents the item to be on the local shelf and available for local walk in patrons. In her opinion that the popular title can be a circulation workhorse for the smaller library to gain in increase in circulation which in turn gains revenue to the local library. She noted that if the item is “loaned out” it does not generate a circulation for the owner of the title. A handout was distributed (attached) Wisconsin Public Library Service Trends 2009-2015 by Library Locale.

In closing she recommended the Dodge County Library Planning Committee request the same statistical report regarding popular title sharing from the new Monarch Library System as is provided to the system library directors.

6. Library System Merger Update: Gelhausen provided an update regarding the merger. He noted:
  - Implementation Committee consisting of existing system board members has been meeting on a regular schedule
  - MWFLS vendors are being either phased out or merged into the new system
  - New System By-Laws; Personnel Manual have been prepared
  - A proposed 2017 system operating budget has been prepared
  - MWFLS financials are being transitioned to the Eastern Shores System to accomplish a unified accounting prior to the merger.

Discussion followed regarding the existing Plan for Service (last update September 4, 2014) and whether it would be appropriate to include an addendum to reference the merged Monarch Library System effective January 1, 2017. Action cannot be taken as this is not a specific agenda item. Consensus of those present to hold a meeting in November to take formal action regarding the Library Plan for service.

7. Next Meeting Date: Tuesday November 15, 2016. 1:30 p.m.
8. Adjourn: Motion by Scheffler, second by Bielot to adjourn. Motion carried. Time: 2:08 p.m.

A handwritten signature in black ink, reading "James Mielke". The signature is written in a cursive style, with the first name "James" and the last name "Mielke" clearly legible.

# Wisconsin Public Library Service Trends 2009-15 by Library Locale

For the years 2009 through 2015, the service trends listed below are compiled by the four major types of U.S. Census Bureau "urban-centric" locale codes: city, suburb, town, and remote. These locale codes are based on the proximity of an address to an urbanized area, which provides a means of better comparing library data in terms of the region a library serves.

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Excel files of annual *Wisconsin Public Library Service Data* for 1996 through 2015 are online at [dpi.wi.gov/pld/data-reports/service-data](http://dpi.wi.gov/pld/data-reports/service-data). Library locale codes are included in 2015 statistics at the public library level (publib) and public library level by system and county (plall).

For more information about locale codes, see [nces.ed.gov/ccd/rural\\_locales.asp](http://nces.ed.gov/ccd/rural_locales.asp)

## Notes

### About the trend information

On each trend chart, the name of the data series (city, suburb, town, remote) and percent of change from 2009 to 2015 is displayed at the right of the corresponding locale series. The series with the largest percent increase or smallest percent decrease is shown as a green line. The series with the smallest percent increase or largest percent decrease is shown as a blue line.

For comparison purposes, each chart is accompanied by a list of the percent change from 2014 to 2015 by library locale.

In the few cases where data was not collected for all years, charts and data reflect trends for the years that data was collected.

### Per Resident Trends

Residents are the population of the governing body/bodies that established a library.

- **Municipal public libraries:** Residents are the population of the library's municipality.
- **Joint municipal public libraries:** Residents are the combined population of the municipalities that established the library.
- **Joint city-county public libraries:** Residents are the total population of the county, excluding the resident population of any municipal public libraries.
- **Consolidated county libraries:** Residents are the total population of the county.
- **Tribal public libraries:** Residents are the tribal population reported by the last U.S. Census Bureau decennial census.

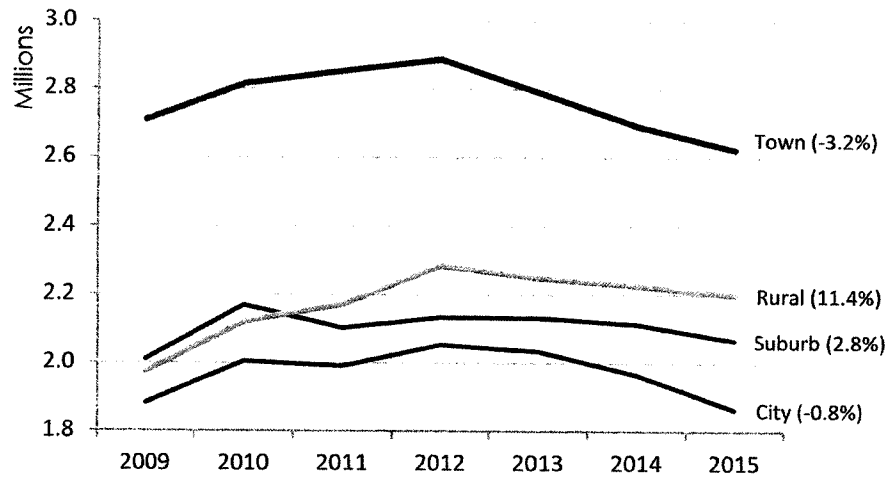
### Adjusted financial data

The U.S. Bureau of Labor Statistics publishes Consumer Price Index (CPI) data that includes:

- **Midwest – Size Class A:** municipalities with more than 1,500,000 residents
- **Midwest – Size Class B / C:** municipalities with 50,000 to 1,500,000 residents
- **Midwest – Size Class D:** municipalities with fewer than 50,000 residents

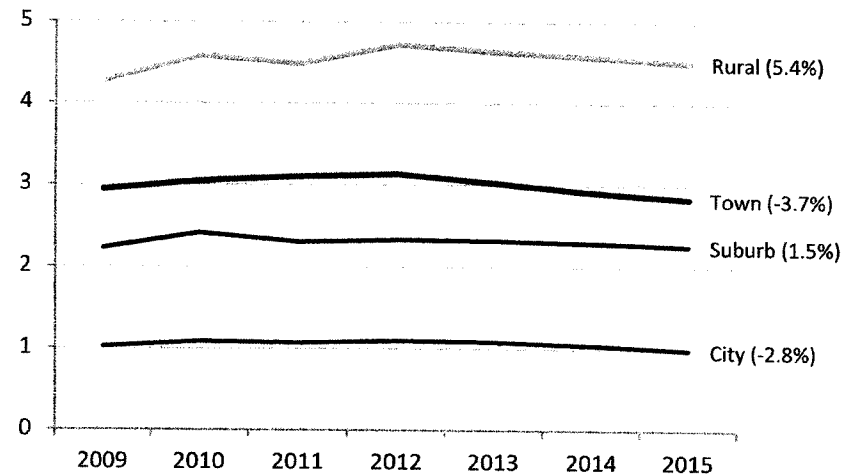
The CPI for the size of municipality where each Wisconsin public library is located has been used to adjust 2009 through 2014 library financial data as the equivalent in 2015 dollars.

## Interlibrary Loan by Locale



2009-2015 statewide: 2.1%

## Interlibrary Loan Items per Resident



2009-2015 statewide: 0.2%

## Changes in Interlibrary Loan 2014-15

Locale	Percent change
City (16 libraries)	-5.1%
Suburb (46 libraries)	-2.2%
Town (98 libraries)	-2.6%
Rural (221 libraries)	-1.2%
Statewide (381 libraries)	-2.7%

## Changes in Interlibrary Loan per resident 2014-15

Locale	Percent change
City (16 libraries)	-5.4%
Suburb (46 libraries)	-1.6%
Town (98 libraries)	-2.8%
Rural (221 libraries)	-1.5%
Statewide (381 libraries)	-2.8%

## Largest increase in Interlibrary Loan 2009-15

Quantity:	Portage County Public Library	136,316	(53041.2%)
Percentage:	Portage County Public Library	53041.2%	(136,316)

## Largest decrease in Interlibrary Loan 2009-15

Quantity:	Beaver Dam Community Library	-65,337	(-96.4%)
Percentage:	Pittsville Community Library	-97.7%	(-215)

## Libraries with Increases in Interlibrary Loan

Locale	2009	2010	2011	2012	2013	2014	2015
City	13	13	8	7	7	5	4
Suburb	41	33	19	23	16	17	15
Town	69	71	61	47	42	31	33
Rural	155	143	130	106	86	76	96
Statewide	278	260	218	183	151	129	148